

TEAM LEADER OR SUPERVISOR

With optional Level 3 Principles of Management and Leadership Diploma awarded by CMI

- Is your first line management key to the delivery of high team performance?
- Does your organisation rely on managers to motivate and coach teams to help deliver your strategic business objectives?
- Are effective people and task management skills, behaviours, and knowledge fundamental to the success of your teams?

This management apprenticeship programme both develops existing, new or aspiring managers with modern and current capabilities, competencies and skills to be successful in an evolving business.

All companies need highly capable managers. However, many find themselves a 'manager by default', based on technical ability or their own performance, learning by experience and trying to achieve results through their people with little or no formal training.

Giving your managers the opportunity to learn the essentials means they are more likely to flourish allowing them to make their best contribution towards success for themselves, their team and the organisation.

It equips managers with the core skills, tools and techniques they need to become confident leaders who inspire and motivate their teams achieve objectives and deliver results.



Apprenticeship Level 3

Duration 12 months + 4 months EPA

Funding £4500

Suitable for

- ✓ Anyone responsible for leading, directing and motivating others.
- ✓ Managers in evolving businesses
- ✓ Managers promoted into post without formal management development training
- ✓ New managers or team leaders

Delegates will leave this programme able to:

- Understand different leadership styles and the benefits of coaching to support people and improve performance. Understand organisational cultures, equality, diversity and inclusion.
- Understand people and team management models, including team dynamics and motivation techniques.
- Understand how organisational strategy is developed. Know how to implement operational and team plans and manage resources and approaches to managing change within the team.
- Understand the project lifecycle and roles. Know how to deliver a project including: managing resources, identifying risks and issues, using relevant project management tools.
- Understand time management techniques and tools, and how to prioritise activities and approaches to planning
- Communicate organisation strategy and team purpose, and adapt style to suit the audience.
- Build a high-performing team by supporting and developing individuals, and motivating them to achieve.
- Communicate organisational strategy and deliver against operational plans, translating goals into deliverable actions for the team, and monitoring outcomes.
- Organise, manage resources and risk, and monitor progress to deliver against the project plan.
- Reflect on own performance, seek feedback, understand why things happen, and make timely changes by applying